

TREC CHRISTMAS IN THE PARK APPLICATION AND GUIDELINES



APPLICATION DEADLINE & REQUIREMENTS

Applications are accepted now through November 1st (or until all spots are filled). All applications are on a first come basis, with a limited number of available TREC Christmas trees for decorating and sites for display scenes.

DISPLAY PERIOD AND PLACE

December 1st through December 31st inside of Peltier Park @ 151 Peltier Park Drive, Thibodaux, La.

PARTICIPATION COST AND OPTIONS

Decorate a TREC Tree - A Christmas tree is provided by the City to schools, churches, youth groups and nonprofit organizations free of charge. You provide the decorations. A 'Decorated By' sign will be placed in front of your tree. Tree must be decorated by November 30th.

Decorate / Display a Scene - Reserve a Site for \$75 - Sites are approximately 20 ft. x 20 ft. An electrical outlet will be provided at each site. You provide a 'Decorated By' sign (no bigger than 24"w x 18"h) that will be placed in front of your scene, all decorations necessary to display a scene and up to 2 electrical cords to connect to the parks outlet or power source. Displays must be decorated and completed by November 30th.

Sponsorship Levels - \$125 and Up - Sponsorship monies will help cover cost for decorations, trees, lights, etc. provided by the City of Thibodaux. If applicable, submit business logo.

Elf Level \$125 – Sponsor a tree at cost and receive recognition on website.

Rudolph Level \$175 – Sponsor a tree at cost, receive recognition on website & social media page and have a small logo on sponsor banner.

Santa Level \$225 - Sponsor a tree at cost, receive recognition on website & social media page and get a personalized banner displayed in the park.

DECORATION / DISPLAY INFORMATION

Themes must be provided on applications and be family oriented.

You are responsible for keeping your tree &/or display in a presentable fashion and working order for viewing during the display period. The Parks & Recreation staff will contact you if your decorations / display will need to be addressed.

LED lights must be used.

Tag all extension cords and timers with labels &/or tape with name.

Homemade and commercial grade decorations are welcome.

Inflatable characters are acceptable, but keep in mind you will need to monitor them regularly as the slightest rain and wind will knock and tip them over.

You are responsible to pick up all your decorations / displays the week after December 31st.

The City of Thibodaux is not responsible for replacing decorations that are stolen, damaged or destroyed due to age, vandalism or any acts of nature.

All checks are to be made payable to City of Thibodaux and reference "Christmas in the Park" on the check. Cash and credit card payments are also accepted forms of payment.

SIGNS

'Decorated By' signs with individual, business or organization names will be provided by the City and set up at each TREC tree. Sponsor Banners will also be provided by the City and placed along the display route.

EXTRA ACTIVITIES - VOLUNTEERS

Anyone interested in volunteering their time &/or talents before or during event times by providing &/or handing out treats, caroling, performing (community &/or school bands, choirs, dance teams or acting groups, etc.) please call the office to be added to the calendar. An activity calendar will be posted on the City of Thibodaux's Facebook page and website.

CONTACT & QUESTIONS

For any questions or more information, please contact Cristin Aizen @ (985) 493-8757 or caizen@ci.thibodaux.la.us with Parks & Recreation.

City of Thibodaux Parks and Recreation: Christmas In The Park

COMPANY / ORGANIZATION NAME (AS IT WILL APPEAR ON SIGN):		
CONTACT PERSON:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
EMAIL:		
CONTACT NUMBER(S):		
PLEASE CHECK ALL THAT APPLIES:		
<input type="checkbox"/> Please check to reserve a TREC tree to decorate on the TREC TREE TRAIL Please provide theme:		
<input type="checkbox"/> Decorate an area (approximately 20ft x 20ft - sizes may vary based on decorating needs, electrical outlet will be accessible) - rental fee \$75 Please provide theme:		
SPONSOR LEVELS- Helps cover costs for lights, decorations and displays provided by the City of Thibodaux <input type="checkbox"/> Elf Level \$125 <input type="checkbox"/> Rudolph Level \$175 <input type="checkbox"/> Santa Level \$225 <input type="checkbox"/> Other *If applicable, submit business logo to caizen@ci.thibodaux.la.us		
ACKNOWLEDGMENT		
I have read or have someone read to me the TREC Christmas in the Park application and guideline packet. I acknowledge and understand the requirements and I am fully aware that I am responsible in keeping my tree or presentation presentable and in working order throughout the display period. I am also fully aware that the City of Thibodaux is not responsible for replacing decorations that are stolen, damaged or destroyed due to age, vandalism and/or any acts of nautre.		
PRINT NAME _____		DATE _____
SIGNATURE _____		
OFFICE USE ONLY:		
DATE RECEIVED: _____ () CASH () CHECK# _____ () CREDIT CARD		
AMOUNT PAID: _____		INCODE RECEIPT # _____